Administrative Affairs

Vision
Administrative Affairs aspires to exceed expectations in supporting student success through excellent University services and conscientious stewardship. We strive to inspire an engaged team through growth, establish strong partnerships, and perform our efforts with integrity.

Mission
Administrative Affairs supports the responsible use of our human and physical resources to enhance the student educational experience. We achieve excellence in service by maintaining a safe and welcoming campus community, embracing diversity, modeling equity, and respecting the environment.

Core Values
- **Integrity**: honestly and ethically conducting our work with fairness and professionalism.
- **Adaptability**: actively responding to the needs of the University in this rapidly changing landscape of higher education.
- **Collaboration**: frequent and respectful interactions with every aspect of our diverse campus community.
- **Service**: delivering excellent customer-oriented support through campus operations and quality infrastructure to meet the educational mission.
- **Respect**: valuing all points of view and treating people with dignity and equality.
- **Accountability**: reliability and personal responsibility, holding us to high standards of professionalism.
- **Teamwork**: celebrating and supporting each other to reach common goals.

Administrative Affairs Priorities
- Promote the health, safety and wellbeing of students, faculty, staff and the community.
- Support the University's mission and operations by delivering quality services through meaningful, positive interactions with stakeholders and effective, efficient operations.
- Lead the strategic investment and management of all resources, in alignment with university planning and in the context of resource sustainability.
- Provide effective leadership through attentive collaboration, that is adaptable and supports employee engagement, growth, and resilience.
- Deliver clear communication to campus and within the Division.