

Selected Items From The Directors' Meeting
Administrative Affairs
August 20, 2012

(443)

Attending: Burt Nordstrom, Dave Bugbee, Mike Burghart, Traci Ferdolage, Carol (Terry) Lorentzen, Tim Moxon, Lynne Soderberg

Recorder: Betty Newman

- Burt reported: 1) on the CABO meeting he attended in Long Beach August 7 & 8; 2) on Roll Forward funds; 3) HOP and student check-in, which seemed to go well.
- Mike talked about: 1) the agreement with AT&T; 2) the start date for Office Max to incorporate auto substitution for office supplies.
- Dave announced that: 1) he is going to the Chancellor's Office for a Human Resources Officers meeting; 2) he attended the opening session of the new faculty orientation.
- Tim stated that they are working on punch lists for the summer projects, and they are ready for school to open.
- Traci remarked that: 1) all the new smart classrooms are being utilized; 2) she had a conference call with Primex Wireless regarding building clock systems; 3) she is working on Minor and Capital Planning; 4) she is finishing up the Facilities link, so complete information on buildings will be available.
- Lynne said that: 1) the radios across campus were narrow banded; 2) access to the Telecommunications Room on fifth floor in BSS needs to be restricted; 3) a new officer should be starting in about a month.
- Carol reported on: 1) the length of the Cashier lines during HOP; 2) the equipment inventory for Chico State.
- The next Directors' Meeting is scheduled for Tuesday, September 4.

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