

Administrative Affairs Leadership Team Meeting

July 2, 2014

(464)

10:30 am – 11:30 am
SBS 405

Prep Scheduling: Updates will be put on website. Goals are to be submitted by the end of August.

Customer Satisfaction Survey Update: There are three surveys scheduled at this time. They are:
Two in the Fall for AP and UPD
One in the Spring for Facilities

Employee Evaluations: Please ensure that all evaluations are completed by the end of August.

June Collaborative Training Brief: Feedback suggested ½ day trainings which will be implemented for our next training in February 2015.

Attendees:

Amber Blakeslee
Arlene Wynn
Brian Mitchell
Carol Lorentzen
Dave Nakamura
Joyce Lopes
Lynne Soderberg
Marisa D'Arpino
Mike Burghart
Patty Ambrosini
Sandy Wieckowski
TC Comet
Traci Ferdolage

Next Administrative Affairs Leadership Team Meeting
August 6, 2014