

**Selected Items From The Directors' Meeting  
Administrative Affairs  
June 1, 2009**

**Attending:** Burt Nordstrom, Tim Moxon, Dave Bugbee, David Rowe, Carol Terry

**Recorder:** Melanie Miller

- Burt mentioned that staff evaluations and MPP evaluations need to be completed and turned in to Human Resources.
- Dave Rowe announced Cade Webb is the new Lead IT for Administrative Information Services and he begins today.
- Tim provided updates on the: 1) College Creek Student Housing Project and Harpst Street; 2) Library Café & Learning Commons Projects; 3) Library Parking Lot Speed Bumps; 4) Kinesiology Building-Phase II; and 5) Schatz Energy Research Center. He also mentioned the elevator inspector had been on-campus last week.
- Dave Bugbee reported that the Radiological Health Branch inspectors had been on campus and provided helpful input.
- Carol provided updates on: 1) Year-End Closing; 2) Advancement and Sponsored Program Foundation go-lives; and 3) the Emergency Preparedness Auditor. She also mentioned her staff continues to be frustrated with the CMS implementation
- Burt provided a brief update on the budget.