

Selected Items From The Directors' Meeting
Administrative Affairs
June 12, 2012

(440)

Attending: Burt Nordstrom, Dave Bugbee, Mike Burghart, Traci Ferdolage, Carol Terry, Tim Moxon, Lynne Soderberg

Recorder: Betty Newman

- Burt shared highlights from the CABO meeting he recently attended.
 - Bills pending in Sacramento
 - Budget
 - Imaging & Document Management
 - Common Management Steering Group
 - Position Management
 - Tax Measures
 - Identity Management Audits
- Carol Terry & Mike Burghart will be on a group phone call this afternoon with Ben Quillian, FOA & PSSO members to discuss encouragement of end users to use state organizations for ordering supplies.
- Carol announced that Giselles Travel is back on line, so they can be used for making travel arrangements.
- Traci reported on Summer Projects: 1) Seismic Design Finalization; 2) EOC; 3) Marine Lab; 4) Upper Playing Field; 5) Green & Gold Room; and 6) Marine Wildlife Care Center; Administrative Affairs Vice President search.
- Traci and Mark Baker are working on Division 1 Specifications.
- Lynne and Traci are working on parking – business policy and management to be implemented July 1.
- Mike Burghart reported that: 1) seven collapsible evacuation chairs have been ordered to use in campus buildings where multiple stairs are located; 2) the Arcata and McKinleyville High School graduations will be held at the Redwood Bowl Friday; 3) the AT&T fiber optics line for cell phones is being installed.

BN:bn
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- Lynne and Mike are on the Active Shooter Committee. There is volunteer online training available.
- Dave and Nancy Resnick are going to Title IX training. He will be giving an update to the Vice Presidents at their next meeting.
- Dave has a meeting Friday on Process Mapping.
- Tim announced that 1) he hired a Drafting Technician; 2) all painting and roofing contractors are working on projects; 3) the boilers for the West Gym project have arrived; 4) Science D will be power washed at the end of the summer.

- The next Directors' Meeting will be June 25.

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