

Selected Items From Administrative Affairs Director's Meeting

April 2, 2014

(461)

10:30 am – 12:00 pm
SBS 405

Guest Speaker Nancy Resnick spoke on best practices for completing Performance Evaluations

Upcoming June Collaborative Training:

- June 10th – Manager's Day: learning how to best support your staff in the collaborative process with more in-depth training focusing on active listening, how to draw individuals into the collaborative exchange and encouraging a broad inquiry to interest based facilitation.
- June 11th / June 12: We have reserved two days to enable you to send your staff in separate groups – each day will cover the same content and will be able to accommodate approximately 100 individuals. This training will provide the basis for the collaborative work we have been doing.

Begin considering how you will schedule attendance at these sessions in consideration of your work flow. More information will be forthcoming.

Performance Evaluations Due May/June
Administrative Affairs = 100% participation

New President Dr. Lisa Rossbacher appointment announced.