

**Selected Items From The Directors' Meeting  
Administrative Affairs  
April 27, 2009**

**Attending:** Burt Nordstrom, Tim Moxon, Dave Bugbee, Carol Terry, David Rowe, Tammy Curtis

**Recorder:** Melanie Miller

- Burt provided brief updates on the budget from his CABO meeting last week. He also reported that the dinner honoring Carl went well.
- Burt mentioned the upcoming Emergency Preparedness Audit and the auditor that will be on-campus.
- Burt reported that he and Carl met with Vi San Juan and Jabari Holloway while they were at the Chancellor's Office. He told Dave Rowe that he and Gary will need to provide more information to Jabari on upcoming projects.
- Burt asked Tim about the University's electrical costs. Tim reported that the State is negotiating with a new contractor. The photovoltaic project is only occurring on the Music Building through the sponsorship of HEIF. At this point, further photovoltaic projects have been put on hold because of the related expense.
- Burt said that a University Space and Facilities Committee meeting is being scheduled for finals week. He would like more agenda items from Tim.
- Tammy mentioned the "Fierce Conversations" training will be returning to campus August 20<sup>th</sup> and 21<sup>st</sup> for the faculty. It will also be open to staff members.
- Burt reminded the Directors that performance evaluations are due the end of May. Tammy mentioned the MPP Evaluations will be due in June.
- Carol provided updates on the: 1) FOA Annual Conference; 2) Common Financial Systems; 3) Sponsored Programs Foundation; and 4) Finance 9.0 upgrade.
- Dave Rowe is working on: 1) In-person interviews for the AIS Lead IT Position; 2) Developing a new web support model; and 3) the Finance 9.0 upgrade.
- Tim provided updates on the project restarts and College Creek Student Housing.
- Dave Bugbee mentioned they had received reimbursement from Kiewit for the wastewater.
- There will be no Directors' Meeting next week, as Burt is out of town. The next meeting is May 11.