

**Selected Items From The Directors' Meeting
Administrative Affairs
April 20, 2009**

Attending: Burt Nordstrom, Tim Moxon, Phil Rouse, Dave Bugbee, Gary Krietsch

Recorder: Melanie Miller

- Tim reported on the: 1) Preparation for Graduation; 2) College Creek Student Housing; 3) Library Café; 4) Library Commons; 5) Physical Education Project Phase II; and 6) Van Matre Generator.
- Dave mentioned work continues on the Finance 9.0 upgrade. They are also in the middle of recruiting an administrative support position within Contracts and Procurement.
- Phil attended the WASC Conference in Southern California last week and obtained good information and contacts from other campuses. He also mentioned there are many “Cabinet for Institutional Change” meetings this week that he will be attending. Burt suggested he meet with the auxiliary organizations on-campus. Phil is working with Tammy on restructuring the Quality Improvement aspect of his position now that he is in the Human Resources department.
- Gary reported on the: 1) Recruitment for the Lead IT Position in AIS; 2) Need for website updates; 3) SFDB Updates; 4) Minor Capital Outlay Program; 5) IES Building; and 6) University Space & Facilities Committee.
- Burt announced there will be a Directors’ Meeting next Monday, April 27th.
- Burt will be out this week for the CABO Meeting at the Chancellor’s Office.

BN:mm
4/20/09