

**Selected Items From The Directors' Meeting  
Administrative Affairs  
April 13, 2009**

**Attending:** Burt Nordstrom, Tim Moxon, Carol Terry, Phil Rouse, Tammy Curtis, Dave Bugbee

**Recorder:** Melanie Miller

- Burt mentioned that Vice Chancellor Ben Quillian will be on-campus tomorrow afternoon.
- Burt said Directors that have a need to carry a cell phone need to submit the proper paperwork for his signature.
- Burt mentioned there is no news on the budget.
- Stephen Silver is on-campus today and will be meeting with Burt and the Advancement group this afternoon.
- The Emergency Preparedness Audit will take place, beginning May 18. An auditor from the Chancellor's Office will be on campus for four weeks.
- Carol and her staff continue to work on the Finance 9.0 upgrade.
- Tim provided a brief update on the College Creek Student Housing Project.
- Tammy discussed briefly: 1) Unit 6 updates; 2) Performance Evaluations; and 3) Safety Comments made regarding Fierce Conversations Training.
- Dave provided updates on the: 1) New Buyer; 2) Bayside Park/Farm; 3) Governor's Safety Awards; 4) Dock Project; and 5) Kiewit Construction Company.
- Phil and the Cabinet for Institutional Change are scheduled to meet with Staff Council tomorrow. He will be traveling to the WASC ARC Conference at the end of week. He continues to work on setting up training processes and finishing the Human Resources survey.

BN:mm

4/13/09