

**Selected Items From The Directors' Meeting
Administrative Affairs
March 9, 2009**

Attending: Burt Nordstrom, Gary Krietsch, Sharon Millman, Tim Moxon, Dave Rowe, Carol Terry, Phil Rouse, Tammy Curtis

Recorder: Melanie Miller

- Burt commented on the upcoming Spring Preview in April. Over 1,000 visitors are expected to attend. He asked that extra preparations of the facilities and grounds be done.
- Burt commented on the Directors' suggestions on uses for one-time funds available through the President's Office.
- Tammy discussed the Leadership/Supervision Training coming up later in the week and encouraged all the Directors to attend.
- Phil mentioned the lunch scheduled for today with the members of the Cabinet for Institutional Change and what they would be discussing. He is also finishing up various surveys around campus.
- Carol said they continue to work on the Finance 9.0 upgrade. A memo with year-end cutoff dates will be available soon.
- Tim discussed the construction restarts of the Physical Education Project and Nelson Hall.
- Dave Rowe mentioned a search has been started to fill the Lead Information Technology Consultant Position within Administrative Information Services. He also reported that the Student Affairs technicians are moving into Student Business Services.
- Gary continues to work on the Capital Outlay Program and finding a way to build the Educational Services Building.
- There was a brief discussion on the Directors' schedules over Spring Break.