

**Selected Items From The Directors' Meeting**  
**Administrative Affairs**  
**March 7, 2011**

**(419)**

**Attending:** Burt Nordstrom, Dave Rowe, Dave Bugbee, Carol Terry, Gary Krietsch, Tim Moxon, Tammy Curtis, Thomas Dewey

**Recorder:** Melanie LaPorte

- Burt gave a brief update on the budget. He also asked the Directors about their schedules for Spring Break.
- Dave Rowe has been working on the: 1) Five-Year Capital Outlay Plan; 2) Group II Refreshes; 3) Project Financial Reports; 4) Library Projects; and 5) Group II Campus Process.
- Tom Dewey mentioned the Science Fair and March Bike Race will occur during Spring Break. He also provided updates on the: 1) Emergency Alert System Tests; 2) Spring Preview & Big Time events; 3) Dispatch Telephone System Upgrade; and 4) Graffiti artists' bust.
- Tammy announced that a Voluntary Programs Fair will take place on Friday. She also reminded the Directors of upcoming management training and staff performance evaluations.
- Tim gave a brief report on the pool cover installation and the Dock Project.
- Dave Bugbee gave an update on the EHS recruitment.
- Carol said Connexus is live; the University will no longer be using Giselle's Travel.
- Gary briefly discussed the ITS centralization. He also mentioned that he met with Tall Chief Comet and HEIF students to discuss the capital project system.
- Burt asked the Directors to review the Synergy Projects report he handed out and be prepared to discuss the details at the next meeting.
- The next Directors Meeting will be March 21<sup>st</sup>.

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3/17/11