

**Selected Items From The Directors' Meeting
Administrative Affairs
March 2, 2009**

Attending: Burt Nordstrom, Dave Bugbee, Gary Krietsch, Sharon Millman, Tim Moxon, Dave Rowe, Carol Terry, Phil Rouse, Tammy Curtis

Recorder: Melanie Miller

- Burt commented on Delta Airlines Travel, the draft Wireless Policy and the budget.
- Dave Bugbee said the Oracle issues had been resolved. His department continues to work on the Finance 9.0 Project and Buyer II job search.
- Phil provided updates on the: 1) WASC Website and Process; 2) Training Collaborative; 3) Excellence for Higher Education; 4) Cabinet for Institutional Change; and 5) CSU Quality Improvement Report.
- Sharon updated the Directors on the: 1) Library Café Project; 2) BSS Project; 3) Library Basement; 4) Group II Equipment on various projects; and 5) College Creek Student Housing Marketplace.
- Tammy reported she had received good feedback on the “Fierce Conversations” training last week. She also mentioned “Conflict of Interest” forms will be sent out and must be completed by April 1st.
- Tim said Harpst Street was closed over the weekend and traffic has been rerouted one-way through the Redwood Manor Complex. He also reported that two projects have restarted, Nelson Hall and Forbes Phase II. Group II funds are still frozen. Tim will give Paul Mann a call to update him on the status of the projects.
- Dave Rowe discussed the Finance 9.0 Upgrade, and Business Information Services and Student Affairs collaboration and move to the BIS Department in Student Business Services.
- Gary continues to work on the Five-Year Capital Outlay Plan and the programming of two new facilities.
- Burt asked the Directors to think about projects that could be paid for with one-time funds available through the President’s Office. The responses are due back to him by Wednesday at noon.
- Burt mentioned the Governor’s Safety Award and asked if there were any recommendations. Dave Bugbee will follow up on this.