

Selected Items From The Directors' Meeting
Administrative Affairs
March 29, 2010

Attending: Burt Nordstrom, Gary Krietsch, Tammy Curtis, Carol Terry, David Rowe, Dave Bugbee, Tim Moxon

Recorder: Melanie Miller

- Burt asked each of the Directors to give updates on the following projects/issues, as it pertained to their area:
 - Budget 2009/10
 - Campus Smoking Policy
 - Data contact person for the new Director of Institutional Research
 - Educational Services Building Project
 - Emergency Audio Alert System
 - Governor's Safety Award Nominees
 - Library Emergency Lighting
 - Naming of College Creek Student Housing Buildings
 - Parking
 - Scoreboard
 - Siemens Hall Classroom Seating
 - Status of Campus Audits
 - Summer Projects
 - Summer Session Fees
 - Synergy Projects
 - Weekend Lighting

- Burt provided a brief summary on the recent budget discussions at the Chancellor's Office. He also noted that Senator Steinberg will be on-campus April 9th and that further information would be forwarded to the Directors.

- Gary asked Dave Bugbee about the dock project and Builders Risk Insurance.

- Dave Rowe discussed the: 1) IT Task Force; 2) Scanning Software Purchase; and 3) Shutting down of scan/fax-to-email functions on Lanier copiers on-campus.

- Tammy thanked Tim and the Plant Operations staff for their quick response and work on a Payroll workstation. She reported that voluntary time reduction notices went out this morning. She is working on several union issues and grievances.

- Dave Bugbee mentioned he is working on the pre-bid work for the furniture moving into College Creek and cogeneration for Housing.

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- Tim reported that College Creek will open for students beginning Fall Semester 2010. Harpst Street will be open to two-way traffic during graduation. He also provided an update on last week's power outage in Nelson Hall. He continues to work with the City of Arcata on negotiating sewer connections for the Housing Project.