

**Selected Items From The Directors' Meeting  
Administrative Affairs  
February 25, 2008**

**Attending:** Dave Bugbee, Gary Krietsch, Tim Moxon, Paul Picciotta, Carol Terry

**Recorder:** Melanie Miller

- Tim gave a brief overview of the Physical Education and Harry Griffith Hall Projects. Both projects are expected to be completed by the fall. He also mentioned the Music Building that caught on fire will receive new restrooms that will be ADA compliant. The cleaning in the building was very efficient and well done.
- Dave reported that OSHA had completed its evaluation of the complaint about the carpet smell in BSS. OSHA did not find anything significant to support the claim.
- Carol announced that she needs utility estimates for this next year. She needs to provide a list of fees, both charges and those that bring in revenue. There was a brief discussion on chargebacks.
- Gary provided an update on the New & Replacement Student Housing Project.
- Paul has been working on the impact of the timeline change on the Student Project. Paul, Melinda Haynes Swank and Dave Rowe have started planning the Finance upgrade. Paul also mentioned that he was given a demo on the Customer Relationship Management Project and said it has potential.
- Tim mentioned the possibility of receiving rebates for server consolidation.
- Tim reported that the recent power outage was due to a limb in the power line. A question had been raised on the backup generator at SBS. Tim said this provides a backup for the EOC and UPD areas, as well as the lights. It is used solely for life safety, not continuity of operation.

CC:mm  
3-18-2008