

Selected Items From The Directors' Meeting
Administrative Affairs
February 21, 2011

(418)

Attending: Burt Nordstrom, Dave Rowe, Dave Bugbee, Carol Terry, Gary Krietsch, Tim Moxon

Recorder: Melanie LaPorte

- Burt gave a brief update on the budget, including reducing travel to essential trips only.
- Dave Rowe has been working on the: 1) Five-Year Capital Outlay Plan; 2) Project Financial Reports; and 3) Space Reports. He will be in training at the Chancellor's Office Tuesday through Thursday this week.
- Tim gave updates on the punch-lists for the Schatz Energy Research Center and College Creek Student Housing Project. He also gave a brief report on the Eureka Dock.
- Dave Bugbee is working on the: 1) SERC Lease; 2) Laundry Services Bid; and 3) PeopleSoft PO Issues.
- Carol said Connexus Training has been completed but they do not have an implementation date yet. She also provided updates on the: 1) Accounting Construction Closure Wednesday-Friday; 2) Business Continuity Plan; and 3) Coinage Issue.
- Gary briefly discussed the Marine Wildlife Care Facility and Trinidad Stormwater.
- Burt mentioned the searches for the University Police Department Chief and University Center Executive Director are in the works.

BN:ml
2/24/11