

Selected Items From The Directors' Meeting
Administrative Affairs
February 1, 2010

Attending: Burt Nordstrom, David Rowe, Tim Moxon, Gary Krietsch, Tammy Curtis, Dave Bugbee, Carol Terry

Recorder: Melanie Miller

- Tammy told the Directors that Workplace Answers will be providing online information security training and encouraged them to take it.
- Dave Bugbee has been working on the: 1) Group II Equipment for College Creek; 2) Job Order Contracts for 2010; 3) Haz Mat Waste Removal; 4) Bayside Farm; and 5) Daktronics signage.
- David Rowe and Plant Operations staff met with faculty to discuss the Science A 369 remodel. He has also been working on: 1) Web updates; 2) the CFS Project; and 3) the IT Task Force Committee.
- Tim provided updates on the Schmidt House break-in and the brief water and power outages. He also mentioned upcoming State Fire Marshal visits.
- Burt asked for information on the chargeback policy and any back-up documents.
- Gary said the Industrial Electrical Services (IES)/Corporation Yard Building project is moving along. Last week the application for the Coastal Development Permit was submitted to the City of Arcata. He also mentioned HSU has two projects on the State Funded Capital Outlay Program Priority List for 2010/11.
- Carol provided updates on the: 1) Data validation from the Advancement Group; 2) Forbes Audit; 3) CFS Project; and 4) ProCard Vendor Switch.
- Burt mentioned he is headed down to the Chancellor's Office tomorrow for the CABO meeting. He also provided an update on the 2010/11 budget.

BN:mm
2/3/10