

**Selected Items From The Directors' Meeting
Administrative Affairs
February 17, 2010**

Attending: Burt Nordstrom, David Rowe, Tim Moxon, Gary Krietsch, Tammy Curtis, Dave Bugbee

Recorder: Melanie Miller

- Tammy gave an update on sexual harassment training.
- Dave Bugbee has been working on the College Creek furniture and installation bids.
- David Rowe has been working on: 1) CPDC Forms 2-1 & 2-2; 2) the CFS Project; and 3) the IT Task Force Committee. He also provided each director with a copy of a plan entitled "Personally Identifiable Information Inventory System-Scanning systems to mitigate Humboldt State University's security liability" that he and Cade Webb created. There was a lengthy discussion among the directors about the plan.
- Gary said he is working on the list of major capital projects and getting them approved through the Chancellor's Office.
- Burt commended Tim and the Plant Operations staff for their hard work for the televised men's basketball game.
- Burt asked Tim and Gary about obtaining a plaque and its placement for the Wagner Building.