

**Selected Items From The Directors' Meeting**  
**Administrative Affairs**  
**December 6, 2010**

**(415)**

**Attending:** Burt Nordstrom, Carol Terry, Thomas Dewey, Gary Krietsch, Dave Rowe, Tim Moxon, Dave Bugbee

**Recorder:** Melanie LaPorte

- Burt gave a brief update on the latest budget news.
  
- Burt asked for updates on the:
  - Audits
  - Business Continuity Plan
  - City MOU's
  - College Creek Grand Opening
  - Holiday Vacation Schedules
  - Insurance Deductible
  - Lighting
  - Parking Fines
  - Pedestrian Underpass
  - Signage
  - Smoking Areas
  - Synergy Projects
  
- Gary mentioned new aerial photography of the campus was completed.
  
- Tom reminded the directors of the emergency alert system test tomorrow. He also said there will be a campus safety walk this evening.
  
- Dave Rowe reported on the: 1) Parking Dispensers Project; 2) Department Websites; 3) CalCAD SFDB Updates; and 4) Google Migrations.
  
- Dave Bugbee has been working on leases.
  
- Tim reported on the: 1) Schatz Energy Research Project; 2) Generator; 3) Redwood Sciences Lab; and 4) Mai Kai Windows.
  
- The next meeting will be in January 2011.

BN:ml  
12/17/10