

**Selected Items From The Directors' Meeting**  
**Administrative Affairs**  
**December 5, 2011**

**(431)**

**Attending:** Burt Nordstrom, Dave Bugbee, Traci Ferdolage, Gary Krietsch, Lynne Soderberg, Carol Terry, Tammy Curtis, Tim Moxon

**Recorder:** Melanie LaPorte

- Burt asked the Directors to provide their holiday schedules via email to Melanie. He also briefly mentioned the Faculty & Staff Holiday Party on Wednesday.
- Burt provided a brief update on the budget.
- Traci is working on the: 1) West Gym Project; 2) Small Projects with Plant Operations over the holiday break; 3) Upper Playing Field Design; and 4) Departmental Refresh Projects.
- Lynne gave updates on the Campus Robbery and Occupy Movement.
- Dave mentioned he is working on study abroad and internship details.
- Tammy said they are live on HR 9.0. Absence Management will go-live in 6 months. She has yet to hear about the Governor's half day off.
- Tim & his staff have been working on the: 1) IES Paving Project; 2) West Gym; 3) Roof Repairs; and 4) Campus Gas Leaks.
- Burt mentioned that Gary will be officially retiring as of the end of December, so this will be his last meeting.
- Gary is working on IESCO and the Marine Wildlife Care Facility.
- Burt mentioned that Tim's staff did a great job on the Trinidad Marine Lab.
- The next Directors' Meeting will be scheduled in the New Year.

BN:ml  
12/7/11