

**Selected Items From The Directors' Meeting
Administrative Affairs
November 16, 2009**

Attending: Burt Nordstrom, David Rowe, Tim Moxon, Gary Krietsch, Tammy Curtis

Recorder: Melanie Miller

- Burt handed out a synergy matrix for the directors to discuss at the next meeting.
- Burt provided highlights of last week's CABO meeting and gave updates on the budget.
- Burt asked the directors about vacation times over the holiday season and to provide those times to Melanie.
- Tammy reported on current litigations and the H1N1 clinics on-campus.
- Tim gave updates on the: 1) Physical Education Project; and 2) College Creek Student Housing Project.
- Gary received the 2010/11 Capital Outlay Program book. The Library Seismic Upgrade Project is on the list for 2010/11. He and Dave continue to work on the Chemistry Lab Upgrade and Van Duzer Seismic Stability report.