

**Selected Items From The Directors' Meeting**  
**Administrative Affairs**  
**November 15, 2010**

**(414)**

**Attending:** Burt Nordstrom, Carol Terry, Thomas Dewey, Gary Krietsch, Tammy Curtis, Dave Rowe

**Recorder:** Melanie LaPorte

- Burt reminded the Directors to take vacation time.
  
- Burt asked for updates on the:
  - Audits
  - Business Continuity Plan
  - Dock Project
  - Kiosks
  - Parking Fines
  - Smoking Areas
  - Synergy Projects
  - West Gym
  
- Carol said the auditors have arrived and will be working out of SBS and Nelson Hall. She also provided updates on Connexus and the new ProCard.
  
- Gary is working on IES mitigation and obtaining enrollment information for updating the Capital Outlay Plan.
  
- Tom mentioned he and Burt will be meeting to discuss the Crisis Communication Workshop coming up in December.
  
- Tammy mentioned the campus will be closed the day after Thanksgiving. HR is also busy with several recruitments, as well as scheduling HR Trainer candidate presentations in December.
  
- Dave Rowe reported on the: 1) Parking Dispensers Project; 2) AIS MOU; and 3) AIS Job Searches.
  
- The next meeting will be December 6<sup>th</sup>.

BN:ml  
11/18/10