

**Selected Items From The Directors' Meeting**  
**Administrative Affairs**  
**October 24, 2011**

**(430)**

**Attending:** Burt Nordstrom, Dave Bugbee, Traci Ferdolage, Gary Krietsch, Lynne Soderberg, Carol Terry, Tammy Curtis

**Recorder:** Melanie LaPorte

- Burt gave a brief update on his CABO conference call last week. He also mentioned that the advertising will go out shortly for the VP Advancement Search.
- Tammy provided updates on the following: 1) PeopleSoft Absence Management Module; 2) IT Project Prioritization; and 3) Upcoming Training.
- Dave mentioned he will be attending the CSURMA meeting on Thursday.
- Traci is working on the: 1) Music Lobby Carpet; 2) West Gym Project; 3) Founders Hall Chairs; and 4) E-& Hazardous Waste Collection.
- Carol briefly mentioned the changes to the cell phone reimbursement policy.
- Lynne provided updates on “Occupy Humboldt” and campus events policy group meetings.
- Melanie gave a short summary of the student portal demo meeting held on Friday.
- Gary is working on the: 1) Trinidad Marine Lab; 2) Wildlife Care Facility; and 3) IESCO Roadways Site Plan Layout.
- The next Directors Meeting will be November 7<sup>th</sup>.

BN:ml  
10/21/11