

**Selected Items From The Directors' Meeting
Administrative Affairs
October 19, 2009**

Attending: Burt Nordstrom, Tammy Curtis, Gary Krietsch, Tim Moxon, David Rowe, Carol Terry

Recorder: Betty Newman

- Burt asked if everyone had received an Academic Calendar for 2010-11.
- Burt requested that everyone look at their budgets and potential reductions. He asked that draft scenarios be developed no later than December 15, with a finalized version due January 15.
- Burt 1) commented on the Cabinet for Institutional Change; 2) talked about web access and where policies should reside. David Row offered to give an update on ATI compliance in two weeks; 3) mentioned that there is some discussion about moving the antennas from the Natural History Museum to the BSS Building; and 4) asked about the Bayside gardens agreement with the City of Arcata. Carol said that she and Dave Bugbee are working on a rental agreement between the City and HSU.
- Gary talked about lower campus parking.
- Tim reported on the: 1) Kinesiology & Recreation Building; 2) Student Housing project; 3) two oil tanks under Nelson Hall; and 4) Bollard Meeting.
- Tammy mentioned that: 1) some OSHA Training will be offered with a \$10 – \$15 fee per person. Tom Manoli will teach some of the classes; and 2) there are discussions about the 9.0 Upgrade and the dates of when it will be implemented.
- Carol talked about the Student and Human Resources PeopleSoft segments.